



City of Raleigh

BANK DRAFT PROGRAM

Thank you for requesting information on the City of Raleigh Bank Draft Program. This convenient service offers you an easy way to pay your bi-monthly utility bill. No check to write, no payment to mail – with the City of Raleigh Bank Draft Program, your bank account will automatically be drafted bi-monthly for the amount of your utility bill. To help you keep track of this transaction, we will send you a bi-monthly statement indicating that we will draft your bank account on the due date.

If you are interested in the Bank Draft Program, simply complete the Bank Draft Authorization form below and mail it to our office address:

City of Raleigh
Attention: Chuck Smith
P. O. Box 590
Raleigh, NC 27602
(919) 890-3245

Please be sure to attach a **“voided”** check from the bank account you want drafted.

Thank you for your interest in the City of Raleigh Bank Draft Program. For additional information on this program, please feel free to call our office at the number listed above.

BANK DRAFT AUTHORIZATION

I authorize the City of Raleigh to draft the amount of my monthly Utility bill from the financial institution listed below. I have the right to stop automatic payment of my bill upon timely written notice to the City of Raleigh and my designated financial institution. If necessary, you can reach me at (phone number) _____ Monday through Friday, 8:30 a.m. to 5:00 p.m.

(PLEASE PRINT)

Name as it appears on your Utility (water/sewer)

Account: _____

Address: _____

Social Security # _____

Telephone No. _____

Utility Acct. No. _____

Name of Bank: _____

Bank Transit Number: _____

Bank Acct. No. _____

(Your Signature) (Date)